

**Mineral Springs Water System  
2025 Annual Meeting  
January 21, 2025**

Meeting called to Order:	Donald Norman
Start Time:	6:00 PM
Location:	MSBC Fellowship Hall
Invocation	Bevon Martin

Donald Norman appeared as a member to cast a vote by proxy for 2 members. Tony Billberry appeared as a member to cast a vote by proxy for 10 members. Bevon Martin appeared as a member to cast a vote by proxy for 13 members. Doug Davidson appeared as a member to cast a vote by proxy for 1 member. Rodney Howard appeared as a member to cast a vote by proxy for 3 members. Jackie Billberry appeared as a member to cast a vote by proxy for 3 members. Dylan Chandler appeared as a member to cast a proxy for 1 member. There were 9 members present at the meeting with total votes of 42.

**1. Financial Statements:**

- a. 2023-year-end financial statements were available for review.
- b. The cash balance as of December 31, 2024, was \$258,132.66.
- c. Motion made by Jackie Billberry to accept the financial statements as presented, seconded by Donald Norman. All approved.

**2. Old Business:**

- a. Ground storage tank cleaning is pending due to the need for a bypass.
- b. The installation of digital meters is now at 85% with approximately 45 meters remaining to be replaced. The state is requiring us to pull any meters that have been inactive for a period of 3 years. During the Lead and Copper Survey, these were identified, and several meters have been removed.
- c. No additional old business items were brought to the table.

**3. New Business:**

- a. The 2025 budget was presented for review and discussion. A motion was made by Donald Norman to approve the budget as presented, seconded by Rodney Howard.
- b. When the 2023 rate study was done, it was recommended by the LRWA and the U.S.D.A. that we increase our rates each year to keep up with the CPI, which is 2.5%. A rate increase was not made in 2024 as we saw some increases in the bills due to the digital meters reading correct usage as compared to the old meters. A motion was made by Donald Norman to implement the rate change effective 5/1/25, seconded by Tony Billberry, all approved.
- c. Jackie Billberry made a motion that we hire Tonya Wade with Wade and Perry CPAS to provide a compilation of our financial statements as required by the U.S.D.A. Motion was seconded by Rodney Howard, all approved.

- d. Tony Billberry made a motion that we renew Doug Davidson's term as a board member for another 3 years. This motion was seconded by Bevon Martin and all approved. Dylan Chandler advised members present that he would be resigning from the board as he is no longer a member of the system. Tony Billberry made a motion to replace Dylan Chandler's position with T. J. Cranford, the motion was seconded by Rodney Howard and all approved. Bevon Martin made a motion to keep our current officers as they are - Donald Norman as President, Tony Billberry as Vice President and Rodney Howard as Secretary, all approved.
- e. Donald Norman advised all members present that we are applying for a \$100,000 grant. We have several projects that need to be completed, and this will help us to financially do them.
  - i. Bypass at the group storage tank
  - ii. Tie in to neighboring water systems (Culbertson Water System and Greater Ward One as recommended in our recent Sanitary Survey.
  - iii. Make water available to the Lincoln Parish Landfill where lines were cut and have not been repaired.
- f. No additional new business items were brought to the table.

Motion made by Tony Billberry to adjourn the meeting, seconded by Donald Norman, all approved.

End time: 7:30 PM